

KAPAWE'NO FIRST NATION

P.O. Box 10, Grouard, Alberta T0G 1C0

CHILDCARE WORKERS LEVEL 3 & LEVEL 2

Telephone (780) 751-3800
Fax (780) 751-3864

Kapawe'no First Nation is seeking a caring and compassionate individual for Level 3 and Level 2 childcare worker positions.

Job Summary:

Under the directions of the Early Learning Director, the childcare worker will be responsible for providing top-quality care and education to children between the ages of 12 months and 5 years old. Our main goal is to enhance the lives of every child enrolled in our daycare program.

Duties & Responsibilities:

- Supervise children and ensure the delivery of the programs and activities are carried out in a safe and effective manner
- Interact with children ages 1-5 in a developmentally appropriate manner and encourage their involvement in activities.
- Prepare snacks and meals for children.
- Provide play-based structured and unstructured activities for children.
- Maintain safe and healthy spaces and adhere to licensing and health standards.
- Communicate with parents and/or guardians.
- Perform the following through with administrative and professional development tasks.
- Carry out other duties as required and assigned by the nation manager.

Skills & Qualifications

In addition to bringing a commitment to Kapawe'no First Nation vision and values, the candidate should possess the following competencies:

- Candidates with Level 2 Certification or higher are preferred.
- Grade 12 or higher.
- Valid First Aid/CPR Training
- Experience working in a daycare facility and/or setting.
- Patience, Empathy, and Compassion skills
- Ability to communicate effectively. Both orally and in writing.
- Creative problem-solving skills.
- Strong organization and Planning skills
- Ability to interact with children of all ages.
- Ability to work independently and be a team player.
- Competent computer skills, including the use of Microsoft applications.
- Must have a valid class 5 driver's license and clear driver's abstract.
- Ability to pass a 12-panel drug test and be fit for duty.

This position requires a clear Venerable Sector and intervention Record check

Submit Resume to rebecca@kfnschool.ca